## APPENDIX B – Thurston Hills Oak Restoration Proposal Forms

### EVAULUATION AND SELECTION PROCESS

Award of the contract will be made based on the following criteria:

1. Documentation of relevant experience and technical expertise
2. Ability to meet preferred schedule (Appendix A Table 1)
3. Positive references demonstrating flexibility and willingness to meet MFWWC and Willamalane’s objectives
4. Clear vision for project implementation with minimal disturbance to native vegetation and soil
5. A technical/cost relationship that is most beneficial for the long-term success of the project as determined by the MFWWC. Contract awards may not necessarily be made based on lowest offer. Conversely, awards may not be based solely on technical capabilities if associated costs appear to exceed those deemed necessary for the successful completion of the work.

The MFWWC reserves the right to make award decisions without conducting discussions regarding proposals. Discussions (written or oral) regarding proposals may be initiated by the MFWWC at its discretion for proposals deemed to be within a competitive range.

**Table 1.** Bid Sheet

*Describe line items as needed and include equipment, labor and fuel costs as part of each line item.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item #** | **Task** | **Equipment** | **Unit** | **Rate** | **Total Cost** |
| 1 | Mobilization and site layout |  | Lump sum |  |  |
| 2 | Landing creation |  |  |  |  |
| 3 | Timber harvest  (three units) |  |  |  |  |
| 4 | Slash treatment |  |  |  |  |
| 5 | Processing and loading |  |  |  |  |
| 6 | Log haul |  |  |  |  |
| 7 | Clean-up and demobilization |  | Lump sum |  |  |

**Total Bid Amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Budget Summary –**  *Briefly summarize any additional budget details or explanations as needed.*

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**Proposal Narrative** – *Provide a short narrative of how you will approach and implement this project.*

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**Work Experience** – *Please summarize at least three years of experience working on similar projects.*

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**References –** *Please provide two letters of recommendation or contact information for two references who can speak to your ability to implement a project of this type:*

*Reference 1*

*Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

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*Reference 2*

*Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

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*Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

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**Name of applicant submitting this proposal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Proposer Certifications**

The undersigned, hereinafter called the Proposer, declares that the only person(s) interested in this Proposal are those named herein; that the Proposal is in all respect fair and without fraud; and, that is made without collusion with any other person submitting a Proposal on this Project.

The Proposer further declares that they have carefully examined the information presented within the RFP document and is satisfied as to the type and quantities of materials, conditions, and the work involved. The Proposer further agrees that they have used their own judgement regarding the Project and obtained the information they believe pertinent and appropriate for arriving at their conclusion.

**Signature of Proposer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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